

HANDY REFERENCE: REFER TO REGULATION FOR FURTHER GUIDANCE:

ELIGIBILITY FOR PROMOTION: NGR 600-101 CHAPTER 7, PROMOTIONS, 7-7

To be considered for a Federal recognition board at the state level in order to be promoted to the next higher grade a warrant officer must do the following:

- (1) Be in an active status and duty MOS qualified (see 7-7d for exceptions).
- (2) Be medically fit in accordance with AR-40-501 and meet the height and weight standards prescribed in AR 600-9.
- (3) Have completed the minimum years of promotion service indicated below:
 - WO1- CW2 – two years
 - CW2 – CW3 – six years (if in position coded higher than current rank 5 years).
 - CW3 – CW4 – six years (if in position coded higher than current rank 5 years).
 - CW4 – CW5 – five years
- (4) Have completed the minimum military education requirements prescribed below:
 - CW2 – Warrant Officer Basic Course or equivalent certificate within 2 years from date of initial appointment as WO1.
 - CW3 – Warrant Officer Advance Course or equivalent (see ATARS for specific courses available)
 - CW4 – Warrant Officer Staff Course (required since 1 Oct 1998)
 - CW5 – Warrant Officer Senior Staff Course (when selected for CW5 position)
- (5) Have passed an APFT within six months if AGR and twelve months if non-AGR. A warrant officer who has failed the APFT or failed to take the APFT should be flagged in accordance with AR 600-8-2 and is not eligible for promotion until such time he/she has satisfactorily passed the standard or an alternate APFT (if on permanent profile).
- (6) A favorable security check in accordance with AR-380-67 is required:
- (7) State specific items: Current DA Photo and all current OERs
- (8) Recommendation by commander

Promotion packets can be submitted by your commander/unit 90 days ahead of your Time in Grade so that your promotion orders are cut ahead of time. Once again it is up to your commander to submit your promotion packets. Please work with the S-1's of your unit for order of assembly of your promotion packet. There are certain requirements and documents needed for a complete promotion packet.